

SCHOOLCRAFT COLLEGE
18600 Haggerty Road, Livonia, Michigan 48152-2696

GENERAL GUIDELINES FOR ALCOHOL – CONFERENCE CENTER EVENTS

1. Alcoholic beverage service must comply with all Michigan Liquor Control regulations.
2. A Supervisor will be on duty at all events where alcoholic beverages are served.
3. The serving of alcoholic beverages will be limited to the Waterman Campus Center (also known as VisTaTech Center), and is restricted to the boundaries within the VisTaTech Center defined with the Liquor Control Commission for the conference center's Class C license established under Michigan Liquor Control Code 436.1513, Section 513.
4. At all events, food and nonalcoholic beverages must be available.
5. No one under twenty-one (21) years of age may consume alcoholic beverages.
6. No one under eighteen (18) years of age may dispense or serve alcoholic beverages.
7. Liquor Control Commission Regulations prohibit anyone from bringing their own alcoholic beverages to any event.

INTERPRETATION OF INTENDED USE: CONFERENCE CENTER EVENTS

As a guide to the intended uses permitted in Policy 2007, the following amplification will aid in reaching conclusions on event requests. A key factor to consider is the restrictions placed on the College under the special exclusion to the Michigan Liquor Control Commission licensing rules. The pertinent language indicates that "the sale of alcoholic liquor at regularly scheduled conference center activities" [436.1513, Section 513 (1)] is the only permitted use. In addition, 436.1513, Section 513 (1) states that, "the sale of alcoholic beverages to unscheduled patrons or at unscheduled events is prohibited..." In all cases, the event should have a primary purpose other than the consumption of alcohol.

This procedure lists four (4) criteria to be considered when approving events, which are as follows:

ALCOHOLIC BEVERAGES MAY BE SERVED WHEN SCHEDULED EVENTS
MEET THE FOLLOWING CRITERIA:

1. When a College department or an organization directly affiliated with the College hosts a special event.
 - This category is intended to satisfy the fundraising, business networking, and recognition needs of the College. Events such as Foundation events, special student events, or the annual Schoolcraft Development Authority dinner are illustrative examples.
2. When a recognized national, regional, or state organization in which the College is an active member sponsors an event.
 - This category would recognize the important assistance that professional organizations provide to the College, and it would permit scheduling such organizational events on campus.
 - Organizations in which the College is an active member could schedule an event on campus. These events would permit showcasing our Culinary Arts Program and student entertainment talents, etc., to these helpful groups.
3. When an off-campus governmental, educational, service, nonprofit, religious, fraternal, civic, or political organization hosts an event scheduled through the College administrative offices as a regularly scheduled conference center activity.
4. When a business client rents facilities in the Waterman Campus Center (VisTaTech Center).

Generally, alcoholic beverages will be limited to beer and wines. Occasionally, at special events, cordials can be served. In view of the nature of the Waterman Campus Center (VisTaTech Center), it is expected that the serving of alcohol will be limited to late afternoon receptions and evening functions.

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