

SCHOOLCRAFT COLLEGE
18600 Haggerty Road, Livonia, Michigan 48152-2696

DESTRUCTION OF STUDENT RECORDS

The Registrar shall establish and maintain student permanent records. All material which is not part of a student's permanent record shall be reviewed periodically by the appropriate administrator and that which is declared to be outdated, invalid, or unnecessary shall be destroyed according to established procedures.

Adopted—September 24, 1974
(74-210)
Reviewed—Administrative Committee
February 10, 1981
Reviewed—Cabinet
April 9, 1997
Reviewed—Dean of Student Services
October 31, 2005