

SCHOOLCRAFT COLLEGE
18600 Haggerty Road, Livonia, Michigan 48152-2629

COLLEGE PERSONNEL GROUP INSURANCE PROGRAM

1. The Executive Director of Human Resources shall confer, as necessary, with the Vice President and CFO in the preparation of bid documents, in the analysis of bids and in negotiating awards and shall secure the approval of the President prior to final awards.
2. When awards are made on a negotiated basis, the Executive Director of Human Resources will represent the College. All specifications will be summarized on a standard proposal form.
3. Factors considered in making awards include coverage, cost, service, and administration.

Revised—November 22, 1982
Reviewed—Title Changed
July, 1988
Revised—Cabinet
February 3, 1997
February 18, 2003
Retyped—Title Change
September 20, 2004
Revised—Cabinet
October 15, 2013