

SCHOOLCRAFT COLLEGE
18600 Haggerty Road, Livonia, Michigan 48152-2696

HIRING AND DISMISSAL OF EMPLOYEES

1. Nothing in this policy statement is intended to supersede any master contract currently in force.
2. This policy statement is intended to implement Article I, Section 6-C, of the Bylaws of the Board of Trustees.
3. Candidates for Vice Presidential openings will be recommended to the President by the interview committee appointed by the President. The papers of the finalists will be forwarded to the Board of Trustees along with the President's recommendation. The Board of Trustees, at the request of two or more members thereof, reserves the right to schedule one or more interviews and will authorize the appointment by resolution.
4. All other contractual personnel will be recommended by the appropriate administrator and/or interview committee and employed by the President under budgetary control of the Board of Trustees.
5. All noncontractual personnel will be recommended by the appropriate supervisor and employed by the President or his/her designee under budgetary control of the Board of Trustees.
6. Any employee may be suspended by the President or his/her designee to protect the integrity of the College. All suspensions of full-time contractual employees will be reviewed by the Board of Trustees.
7. The employment of any contractual employee may be terminated for cause by the President. Terminations of contractual employees will be reviewed by the Board of Trustees for appropriate action if requested by the employee.
8. Contracts for employees other than faculty expire at the end of the contractual period. Such contracts may be renewed by the President under budgetary control of the Board of Trustees. Those contracts not recommended for renewal will be reviewed by the Board of Trustees.

9. The employment of non-contractual employees may be terminated for cause by the President or his/her designee.

Revised—December 8, 1982
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Reviewed—Human Resources—No Changes
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