

**SCHOOLCRAFT COLLEGE**  
18600 Haggerty Road, Livonia, Michigan 48152-2696

**RECRUITMENT EXPENSES—FULL-TIME EXECUTIVE, ADMINISTRATIVE  
AND FACULTY POSITIONS**

A candidate may be reimbursed for reasonable, customary and necessary travel expenditures to attend an interview at the College.

- If traveling by personal car, mileage shall not exceed the cost of coach airfare.
- If traveling by airline, reimbursement shall be at coach fare.
- Hotel accommodations, meals, local car rental, taxi or car service, will be reimbursed.

Questions concerning the application of the above will be decided by the Human Resources Office. Any exception must be approved by the Executive Director of Human Resources.

Revised—Cabinet  
January 11, 1981  
April 9, 1997  
May 2, 2006  
July 16, 2019