

SCHOOLCRAFT COLLEGE
18600 Haggerty Road, Livonia, Michigan 48152-2696

BOARD FUNDS

SECTION 1—DEBT RETIREMENT FUND

- A. The appropriate bonding resolution specifically speaks to establishing a special depository account for each bond and the monies deposited in this account must be specifically earmarked and used solely for the purpose of paying the principal of and the interest on the bonds.
- B. Sources of Revenue may be ad valorem taxes levied annually by the Board of Trustees on Taxable Value of the Schoolcraft Community College District or other sources of earmarked revenue, and interest earnings.
- C. The administration must establish and maintain the required retirement schedules from the original source documents.
- D. The annual tax levy or earmarked revenue must be in an amount sufficient to retire all principal and interest requirements of the scheduled maturities.
- E. Monies in the various accounts within this fund may be invested and all interest earned must be credited to the appropriate accounts. Investments must be of the type specified in Michigan Compiled Laws Section 389.142, as amended.
- F. The Trustees may enter into a contract with the designated paying agent for certified cremation services on canceled bonds and interest coupons. Costs of the service may be charged to the bond debt retirement account.
- G. Expenditures from this fund are made in accordance with the appropriate bond retirement schedule as contained in the official bonding resolution.
- H. All Debt Retirement Fund expenditure checks shall be signed by the Board Treasurer or, in his/her absence, by the Chairperson of the Board.

- I. The administration must maintain, for audit purposes, an accurate and timely financial record for each account within the fund group.
- J. Financial statements concerning the condition of the debt funds must be released to the Board of Trustees annually.

Revised—Cabinet
July 25, 1983
March 14, 1988
Reviewed—Cabinet
May 30, 1996
Reviewed—Cabinet
May 20, 2003
March 1, 2005
Reviewed—VP and CFO
August 1, 2019