

SCHOOLCRAFT COLLEGE
18600 Haggerty Road, Livonia, Michigan 48152-2696

REIMBURSEMENT OF BOARD MEMBERS FOR EXPENSES

When a member of the Board attends a convention, conference, workshop, or activity and/or represents the Board at a meeting, with prior approval of the Board, the College will reimburse the Trustee upon receipt of an approved request for the following:

1. Transportation, lodging, and meal costs.
2. Registration fees.
3. Miscellaneous expenses deemed necessary and reasonable.

When a Trustee is required by virtue of office to attend an event or when the Board has given blanket authority for any Trustee to represent the Board, the College will reimburse reasonable and necessary expenses upon receipt of an approved request. Trustees will be reimbursed for mileage at the annual College rate when it is necessary to travel outside of the College District or when In-District travel is specifically authorized by the Board.

Revised—September 25, 1991
(91-148)
Reviewed—Board Policy Review Committee
March 31, 1982
Reviewed—Cabinet
May 30, 1996
Reviewed—VP and CFO
June 13, 2005
Reviewed—VP and CFO
August 1, 2019